

## Communities Recognized in Lion's Awards!



Over the summer Montgomery won a Lion Award for their "A Hunt for History, Montgomery Memories " project.

Over the summer several communities took part in the The Calgary Heritage Authority Lion Awards, a program that recognizes individuals and groups who undertake initiatives in support of heritage conservation in Calgary.

One community association in particular was successful by winning in the Community Revitalization category. The Montgomery History Committee was chosen for their project titled: "A Hunt for History, Montgomery Memories ".

Also nominated for an award was the Cliff Bungalow-Mission Heritage Committee for their plaque program. Also nominated was the Community Heritage Roundtable for raising the profile of heritage in Calgary. Another Community Group that was nominated was Haysboro for the Haysboro Reflections a history of Haysboro.

Congratulations to all who were nominated for the Calgary Heritage Authorities' Lion Awards over the summer.

### Upcoming Events

#### Administrators Meeting:

#### Meeting Management

Date: Wednesday, Sept 15, 2010

#### MY Community Photo Display

Date: Friday, September 17, 2010

#### Fall General Meeting

Date: Saturday, September 25, 2010

#### PIP: Basics of Planning Implementation (Core)

Date: Saturday, October 2, 2010

#### Developing & Running Planning Committees

Date: Wednesday, October 13, 2010

#### Board Workshop: Meeting Management

Date: Wednesday, October 13, 2010

#### Annual General Meeting

Date: Thursday, October 28th, 2010

### This Month's Inserts

Tool Peet Community Hero Award

Community Builder Award

Children's Cottage Society

#### DISCLAIMER

The Federation produces 'Get Engaged!' to increase awareness and to provide thought provoking information. This newsletter and its advertisements are not intended to prescribe products or services, but solely to provide you with information to help you make informed decisions.

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# Message from the President



## General Meeting September 25

Our regular Fall General Meeting is scheduled for Saturday, September 25th from 9 am to 2 pm. We have an exciting program arranged for this meeting. Suzanne Boss, an excellent facilitator, will be leading us through a Café Conversation on Culture in Your Community. While culture is the theme of the discussion on September 25, you will also learn how the Café Conversation model works. This may lead you to identifying how this model might be used for other types of community discussions. This is an excellent model to gain experience through participating on September 25th. So mark this date on your calendar. This promises to be a fun and informative meeting. We hope to see you there.

## Federation Membership Growing

As of the end of July, 140 Calgary community associations were formal members of the Federation of Calgary Communities. This represents 96% of the 146 community associations in Calgary. This number will probably increase by our year-end December 31st. As membership is voluntary, we are pleased with this high participation of Calgary community associations.

In addition, there were five associate members, those community associations outside the boundaries of Calgary and there were 56 service members, those organizations who contribute to the community fabric of Calgary in a variety of ways. This brings the total members in the Federation to 201 organizations. This speaks volumes on the value that the Federation provides to its members and to Calgary.

## 2011 Property and Business Tax Exemption

Some community associations received a letter from the City in July indicating that they needed to complete a exemption renewal form to confirm they qualify for exemption from property and businesses taxes in 2011. You all remember the huge amount of work and paper required last year in this process. While the form this year is much shorter, it still is a pain to complete.

When the Municipal Government Act (MGA) was created, community associations went through much angst, as there was a possibility that they might be subject to property

taxes. I remember meeting with the Minister of Municipal Affairs and being interviewed on television on this matter. The Provincial Government at that time decided to ensure community associations in Alberta would be exempt.


We have always felt these exemption application requirements should not apply to community associations. Recently, we have received a clarification letter from the City in which they revised what they require from community associations. They have decided that community associations will not be required to submit the renewal form on an annual basis. We are pleased that they revisited the matter and changed their requirements.

## Cost of Auditing the Federation's Books

For many years, the Federation has been able to get audits at a reasonable cost. However, things have dramatically changed since the problems of high profile companies like Enron. Audit requirements have increased significantly in detail and that has translated in increased audit costs. Our auditor of many years has decided to stop doing audits because of these new requirements. So now the Federation needs to find another auditor and unfortunately we will be paying more.

We recently requested quotes from several auditors. One quote came in at a total of \$40,000 for the audit of The Federation of Calgary Communities and The Friends of the Federation of Calgary Communities. The latter is our charity organization. The Calgary Foundation grants that many of you have received actually are through the Friends as most community associations are not registered charities. This quote is well over 14 times what we paid for our 2009 year end audit. Obviously, we will be looking for an auditor who will not charge \$40,000 but this does bring home how things have changed in recent years in regards to audit requirements and costs.

I hope you all enjoyed your summer, stay tuned this fall for all the exciting events and workshops going on at The Federation!



Bob Lang, President  
Federation of Calgary Communities

# Workshops & Events

Register at [www.calgarycommunities.com](http://www.calgarycommunities.com)

## Admin Meeting: Meeting Management

**Date:** Wednesday, Sept 15, 2010

**Time:** 10:00am-1:00pm

**Location:** Canyon Meadows 848 Cantabrian Drive SW

**Topics:** Develop skills to manage meetings effectively, stay on task and maintain the needs of those working towards a common goal.

**Register:** [www.calgarycommunities.com](http://www.calgarycommunities.com)

## MY Community Photo Display

**Date:** Friday, September 17, 2010

**Time:** 10:00am-6:00pm

**Location:** Bankers Hall and TD Square plus 15

**Topics:** Come down and check out how Calgarians feel about community life through photography. Photos from the a city wide community photo contest will be on display.

**Register:** [www.calgarycommunities.com](http://www.calgarycommunities.com)

## Fall General Meeting

**Date:** Saturday, September 25, 2010

**Time:** 9:00am-6:00pm

**Location:** North Glenmore Park 2231 Longridge Drive SW

**Topics:** Insight, Innovation and Action! Join us and fellow leaders from community associations for an interactive, professionally facilitated dialogue about the flavour of your community.

**Register:** [www.calgarycommunities.com](http://www.calgarycommunities.com)

## PIP: Basics of Planning Implementation (Core)

**Date:** Saturday, October 2, 2010

**Time:** 9:00 am-2:00pm

**Location:** Cambrian Heights 600 Northmount Drive N.W.

**Topics:** Learn about the planning process and how to respond to develop and land use applications circulated to your community. During the workshop, respond to sample applications.

**Register:** [www.calgarycommunities.com](http://www.calgarycommunities.com)

## Developing & Running Planning Committees

**Date:** Wednesday, October 13, 2010

**Time:** 7:00pm-9:00pm

**Location:** 1609 14th Street SW

**Topics:** Learn how to create and run a planning committee that makes better decisions regarding development applications that will better reflect your communities' values. Additionally, learn to engage The City and other stakeholders during the development process.

**Register:** [www.calgarycommunities.com](http://www.calgarycommunities.com)

## Board Workshop: Meeting Management

**Date:** Wednesday, October 13, 2010

**Time:** 7:00pm-9:00pm

**Location:** Federation of Calgary Communities 1609 14th Street SW

**Topics:** Develop skills to manage meetings effectively, stay on task and maintain the needs of those working towards a common goal.

**Register:** [www.calgarycommunities.com](http://www.calgarycommunities.com)

## Admin Meeting: Standards of Practice

**Date:** Wednesday, October 20th, 2010

**Time:** 10:00am-1:00pm

**Location:** To Be Determined

**Topics:** Standards of Practice-review vital operating requirements, common challenges and the solutions others use to stay ahead of the curve.

**Register:** [www.calgarycommunities.com](http://www.calgarycommunities.com)

## Federation Annual General Meeting

**Date:** Thursday, October 28th, 2010

**Time:** 6:45pm to 9:00pm

**Location:** Crossroads Community Association 1803 14th Ave NE

**Topics:** how you can be benefiting from The Federation including our current programs and services, as well as some upcoming events and initiatives. The Annual Community Hero and Community Builder Award will also be presented to two outstanding volunteers.

**Register:** [www.calgarycommunities.com](http://www.calgarycommunities.com)



**“Improving Neighbourhood Life in Calgary”**



Paul Meunier

## SOS: A Series of Supports

As a new school year is upon us and change is in the air, we at Member Services thought it would be fitting to embrace this sense of change and launch forward by delivering resources and supports in a style that takes on a whole new look!

In light of that fact 2011 also marks the Federation of Calgary Communities' 50th Anniversary, we thought our members would appreciate something helpful to honour this occasion; a fresh new approach that takes **workshops, meetings, news articles and resources** we provide and streamline them into a focused, theme based topic each month, September to June.

Each monthly theme will address an area of organizational development, including; Standards of Operation, Legal and Insurance Requirements, Financial Management, Communications, Member Recruitment, Volunteer Engagement, and much, much more!

We look forward to working with our members as we roll out this "Series of Supports," the SOS program of 2010/11! Below is a sneak peak of things coming down the line.

### Resource Toolkit

Each month, chapters from the newly developed Federation of Calgary Communities Resource Toolkit will be made available to our members in an effort to revisit their own bottom lines and offer helpful tips and solutions to every day challenges in the not for profit sector. The Resource Toolkit content will cover all things vital to organizational development, and each chapter has been colour-coded to add a flavour of distinction to the topic of the month. These will be available electronically through the network and also on the Federation's website.



Administrator Meetings offer community association staff great opportunities to sit down with peers and discuss important issues and challenges faced in their position.

### Administrator Meetings & Board Workshops

Just as the Resource Toolkit chapters are rolling out, Administrator Meetings & Board Workshops will focus on themes that are relevant to the topic of the month. In addition, we've heard our members' requests to explore various areas of need, and have factored that in to our planning. Major areas of focus include Standards of Practice, revenue generators like Grants and Fundraising, Membership Drives and Volunteer Recruitment.

### News Articles

Monthly articles in the "Get Engaged!" Member Services Corner will focus on content relevant to our meetings and workshops, and will also communicate alongside the chapter being released from the Resource Toolkit. In addition, we will also be pleased to continue the "Community Q & A" article, providing further opportunity to explore common issues that arise each month, whether they are relevant to the SOS program or not.

The Federation of Calgary Communities promises an exciting year ahead as we celebrate our 50th anniversary in 2011!

At Member Services we are proud to offer guidance and support to our members in a method that is considerate of your diverse needs, while marking this exciting anniversary occasion!

# Risk Management

## Adequacy of Directors' and Officers' Liability Limits

Knowing the value of a directors and officers liability policy is one thing, but determining the adequate limit for that policy is another.

In conjunction with one of the preeminent non-profit directors' and officers' insurance underwriters in the City, the following are a number of items that must be taken into consideration when a board sits down to determine it's directors' and officer's liability limit.

1. The limit is "all-inclusive" of defense and any indemnity (payments for negligent acts). As our society becomes more litigious, the increase cost of legal defense must be taken into consideration.
2. The limit is shared among all insured individuals (D&O's, employees, volunteers, committee members) and the entity, itself... so depending on the # of "co-defendants" in any claim, the total limit is allocated accordingly. The more members to be covered, the higher the limit of coverage should be.
3. The limit is an "occurrence/aggregate," so not only does it apply to any one claim, it applies to ALL claims within a 1 year term
4. What are the corporate financial exposures? Do you have a high level of "payable's" or deferred revenues that would have to be paid back in the event of dissolution? Are there any mortgages or other loans? Any "contingency" reserves set aside for worst case scenarios? In any money held in trust?, etc.



It is important to understand where your board stands when it comes to director and officer liabilities.

5. Individual directors' and officer's personal assets may be at stake in the event there is no indemnity clause in the By-Laws or in the event that the entity becomes insolvent and cannot provide any or adequate indemnity/protection to the board members. So, the higher collective "worth" of the individuals, the higher potential exposure against the policy limits and thus an element that should be considered when determining the limit of coverage.
6. One must also review the number of corporate stakeholders. A publicly traded entity for example will, in most cases, have a broader number of shareholders that could potentially bring suite against the board when compared to a non-publicly traded company.
7. Also remember that potential claimants against Directors and Officers include: The Company, Shareholders, Employees, Creditors, Regulatory bodies, Liquidators / Receivers, Members, Contributors and the General Public.

“Individual directors' and officer's personal assets may be at stake in the event there is no indemnity clause in the By-Laws or in the event that the entity becomes insolvent and cannot provide adequate indemnity/protection to the board members.”

Neil H. Hogg, B.Comm., FCIP, CRM – Partner, Toole Peet & Co. Limited



**Bob van Wegen & Natasha Kuzmak**

**Partners in Planning**

The 2010-11 PIP season is fast approaching! Partners In Planning is a popular series of free courses intended to educate community representatives on planning issues. You need to take the three core courses and at least one elective to complete the PIP certificate.

This year, we will offer all the core courses on the first Saturday of each of the fall months: Basics of Planning Implementation (October 2), Land Use Bylaw (November 6) and Development Appeals-SDAB (December 4). See below and the Workshops page for info. In 2011, we will host several new electives, as well as some oldies. On January 22 The City will present Development Enforcement; development permit requirements, illegal suites, home business and ways to submit a complaint will be discussed. MDP/CTP “Plan It Calgary” Implementation will be presented March 5; Find out how these plans will be implemented through various levels of planning and legislation. Another new course, Urban Design, will be offered April 9 and will cover a series of case studies. Urban design principles will be discussed as they can be translated to the community scale. Lastly, a Transportation course on May 7 will include topics such as transportation impact assessments and the cumulative impact of development in communities. PIP courses are on Saturday mornings. You can register for them online at our website. Space may be limited.

**Basics of Implementation Planning – October 2**

The first PIP core course of the season. Learn about the planning process and how to respond to development and land use applications circulated to your community. Cambrian Heights Community Centre, 600 Northmount Drive NW. Sign-in begins at 8:30, courses run 9 – 12:30, coffee and snacks provided. Register online or by phone. Register before Sept. 27; space may be limited!

**Workshop on CA Planning Committees – October 13**

A new workshop on developing and running Community Association Planning Committees will be offered bi-monthly throughout the fall and winter. The course will describe how to develop a Planning Committee that can engage the residents it represents and effectively engage with The City. These courses run on weeknights and are for small groups so numbers are very limited. The fall offerings are October 13 and November 25, 7 – 9 pm at the Federation boardroom, 1609 – 14th Street SW. Register online or by phone one week in advance of the session. Space is limited!

The Federation will also continue to offer small-group evening sessions including Orientation to the Planning Process & Issues (a review of the Community Guide to the Planning Process) bi-monthly beginning in early 2011.

**Semi-Detached Permitted Envelope – September 14**

On August 17 and 24, The City hosted meetings with community members and industry representatives, on semi-detached dwellings with the goal of creating a permitted semi-detached dwelling district in the land use bylaw (i.e. like the permitted/contextual single detached). About 20 mixed community and industry reps attended each meeting. A third meeting is planned for Tuesday September 14 at 7:00 PM at the Bridgeland CA, 917 Centre AV NE. Contact Maurie Loewen at the City for more information and to register: Maurie.Loewen@calgary.ca.

At the August meetings, City representatives asked the audience to describe their concerns regarding semi-detached dwellings and sorted them into several categories including privacy, façade and entrance treatments, parcel coverage and landscaping, massing and building depth, setbacks and “other”. The issues were explored more deeply at the second meeting. Some of the concerns included a dislike of over-massing, privacy issues including raised balconies/decks and landscaping concerns. At a larger scale, some participants described their frustration with the use of permitted land uses, suggesting that city-wide permitted use rules do not often fit the character of individual communities and permitted uses do not allow community engagement. The City plans to take land use bylaw amendments to Calgary Planning Commission, probably in October, and to City Council before the end of the year.

## Digital signs review – September 16

The City is creating rules for Digital Signs in the land use bylaw and is seeking community input. A meeting has been scheduled for Thursday, September 16, 7 - 8:30 pm. Location is the boardroom of the Federation of Calgary Communities in the Condon Building, 1609 - 14th Street SW. Please RSVP online on the Workshop and Events page of the Federation website. If you have any questions, contact Ken Melanson at the City, [Ken.Melanson@calgary.ca](mailto:Ken.Melanson@calgary.ca).

## Multi-Residential Districts Review

The City is reviewing multi-residential districts in the land use bylaw. About a dozen community association reps attended a community consultation session on August 31. Three community reps also attended a multi-stakeholder session earlier in the month. The stated goals of these sessions were to align land use bylaw districts with Council-approved policy (like the MDP), to provide more flexibility within the Multi-Residential Districts to better support both community visions (as in local area plans like ARPs/ASPs) and developer requirements, to provide better tools for City staff, to help eliminate unnecessary Direct Control districts, and to better accommodate a variety of building forms.

Some issues that were discussed included allowing some commercial uses that are not a nuisance to nearby residences (e.g. no rowdy bars), the need for adequate parking, as well as the use of “modifiers” in land use amendments. Modifiers could allow “height”, for example, to be defined at the land use amendment stage. This could be a tool to better align land use districts with the local context and ARP requirements. For more info, please contact Lisa Kahn with The City of Calgary at [lisa.kahn@calgary.ca](mailto:lisa.kahn@calgary.ca).

## Secondary Suites Update

At the final public hearing of City Council on July 26, Council approved land use bylaw changes allowing legal secondary suites in almost all residential districts except R-1 and RC-1, but including the narrow variant, R-1N and RC-1N, which is found in a number of communities, usually built since the 1980s. For an in-house suite (i.e. basement) there is a required minimum lot width of 9 m. The change allows the suite use in about 18% of all low density lots citywide. In these areas, the suites are a “discretionary use”,

meaning they are appealable but do not have to go to City Council for re-zoning. They will NOT be notice-posted, but they will be circulated to communities. Communities receiving these circulations should make an effort to let the immediate neighbours know. The balance of the bylaw changes enable secondary suites in most multi-residential and mixed-use districts where there may be houses suitable for suites (i.e. in “redeveloping” communities).

The bylaw changes were initiated in response to a June motion from Council. Suites have been controversial in low-density districts and many communities have outstanding concerns related to community impacts, poorly-run rental properties, etc. The Federation raised concerns including lack of policy guidelines to guide planner decisions, lack of notice posting, etc. We also raised the need to investigate means of managing impacts and mitigating concerns about landlord responsibility.

Council also ordered the development of a scope, budget and work plan for Secondary Suites Policy for the developed area of the City (again, except RC-1 and R-1); so this will follow the bylaw changes which are already in effect. There is also policy work on suites being done by CitySpaces consulting for the City’s Office of Land Servicing and Housing, which most recently included a workshop with communities in June. Their survey research indicates strong support in the public for legal secondary suites while focus group feedback from community reps has been mixed, but overall less supportive.

## Updates to the Community Guide to the Planning Process

We are completing updates to the Community Guide to the Planning Process, 2008 edition. Some of the changes include describing the new Municipal Development Plan and how it fits into the planning framework and decision-making. We have also added some timely planning issues such as community gardens, special care facilities and good neighbour agreements, and surplus school sites. We will also be removing some out-of-date material. Updates will be posted to the website, and during PIP sessions we will bring update inserts that people can put into their Guides.

# Financial Accountability

## Selected Notes to the Financial Statements

by Nancy Murdoch, Chartered Accountant

When financial statements are presented using Canadian generally accepted accounting principles (GAAP), many line items on the statement of financial position (otherwise known as the balance sheet) and often some line items on the statement of operations (otherwise known as the income statement or profit and loss statement or P&L) have to have enough information so that the users of the financial statements understand items that are presented on the financials. The Canadian Institute of Chartered Accountants is constantly updating disclosure requirements for financial statements prepared under GAAP. Many of the note disclosures are more appropriate for the “For Profit” sector but still must be covered in not for profit audits.

One of the more recent additions to the note disclosure world is “Capital Disclosures” – Section 1535 of the CICA Handbook. This does not mean capital as in capital assets but instead it means the funds that the organization has at its disposal to use to meet its objectives and fulfil its mission.

In a not-for-profit organization, capital generally means net assets (what is left over after bills are paid, deposits returned and unspent grants that are due back to the funding organizations have been returned). Net assets normally include unrestricted net assets, investment in capital assets, internally restricted and externally restricted net assets. Some organizations also have funds set up for specific projects or future building plans. The nature of any externally restricted capital has to be described. Since disclosing externally restricted assets is normally a part of a not for profit audit, there is very little change to the existing financial statement disclosures.

Also required in the new note is an assessment of whether the organization is in compliance with the externally imposed restrictions. If the board feels that the organization is in compliance, the note says so. If not, the consequences of non-compliance have to be disclosed.

Look for this note in your next set of financial statements:

### MANAGEMENT OF CAPITAL

The organization defines its capital as the amounts included in its fund balances, which include both restricted and unrestricted amounts. Restricted amounts include contributions whose use has been specified by an outside party. Management believes it is in compliance with the restrictions on these funds.

The organization’s objective when managing its capital is to safeguard the organization’s ability to continue as a going concern so that it can continue to provide the appropriate level of service to its members.

Here are a couple of the other more common notes that you will find on your financials...

### NATURE OF THE ORGANIZATION

This one is usually the first paragraph of the notes. It includes a description of your association, if and when it was incorporated, how it is treated for income tax purposes and the purpose the association was created for.

### SIGNIFICANT ACCOUNTING POLICIES SECTION

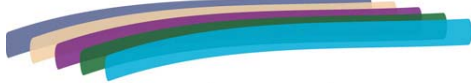
This section gives a run down on the important accounting policies that your association uses. For example, if you have investments, the users of the financial statements may want to know whether the investments are recorded at historical cost or market value. This is where they would find out. If your association chooses to expense all property and equipment purchases, an accounting policy here will explain that. One of the most common and more important policies explains how your association records revenue. Many associations use the deferral method which means that any kind of restricted revenue that you have received is not recorded as revenue until it is spent. Since not all associations use this method, the policy needs to be shown.

**BOOK**   
**KEEPING**

 **FINANCIAL**  
**AUDITS**

# Governance in Action

## GOVERNANCE IN ACTION



CONNECT | LEARN | LEAD

Friday November 5, 2010  
At the Kahanoff Centre in Calgary  
For Executive Directors and Board Members

Governance in Action is a one day conference designed for executive directors and board members to enrich their non-profit governance knowledge.

The day will begin with a keynote presentation from Blythe Butler on the topic of Adaptive Organizations.

In addition, the day will include networking, a chance to pose questions to an expert panel and your choice of two breakout sessions which will provide the opportunity to connect, learn and lead on a variety of Board issues.

### Conference Schedule:

8:30 – Conference Begins

8:45 – Keynote: Adaptive Organizations, Blythe Butler, BlytheSpirit Consulting

10:15 – Breakout Sessions, choose one:

- Financial Management, Leslie Evans, Federation of Calgary Communities
- Strategic Planning for Building Teams, Engaging Members and Creating Momentum, Shari Hansen, ACCS
- Board Governance Roles, Judy Hansen, CentrePoint
- Weathering the Storm, CCVO

11:45 – Lunch Provided

12:15 – Networking and Conversation Café

1:30 – Breakout Sessions, choose one:

- Volunteer Engagement, Laurel Benson, Volunteer Calgary
- The Role of Non-Profit Leadership in Fundraising, Christina Smith, ED, DHHS
- New Work Habits for a Changing World of Work, Brenda Robinson, The Robcan Group
- Collaboration and Effective Partnerships, Shari Hansen, ACCS

3:15 – Discussion Panel

4:30 – Close of conference

The investment is \$50 per participant with lunch included.

**For more information or to guarantee your spot, visit [www.thecentrepoint.ca](http://www.thecentrepoint.ca)**

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**“Improving Neighbourhood Life in Calgary”**

# A Great Community Resource

## Curtain Rises on Cardel Theatre

Cutting-edge arts and business venue opens in Calgary's Southeast

Cardel Foundations, the charitable division of Calgary's largest homebuilder, Cardel Homes, recently unveiled its state-of-the-art theatre in the burgeoning community of Quarry Park. Located in the new Cardel Homes building just off 18 Street SE, the Cardel Theatre seats 150 and is now available to host a wide range of arts, media and business events – from film screenings, live theatre and dance performances to meetings, seminars and conferences.

The fully equipped theatre features digital HD projection on a massive screen along with theatrical Dolby Surround engineered audio. WiFi and tablet arm seating are available for interactive presentations, and two backstage cast rooms set the scene for an array of live performances on the 28' by 20' stage, which is lit by 12 theatrical spotlights automated to create preset ambient scenes. Ten large, LCD televisions are placed throughout the theatre and can display multiple media sources such as advertisements, HD TV channels (including a sports package), media presentations and more. Beyond the theatre itself, additional banquet space offers standing capacity for 150 or dining capacity for 100.

The Cardel Theatre plays an integral role in the Cardel Foundations charity initiative. As part of Cardel's commitment to the community, the theatre is being offered free of charge for use by registered non-profit organizations, charities and community groups. In exchange, the theatre requests that event attendees bring a non-perishable donation for local food banks and shelters. Through the generosity of its guests, the Cardel Theatre collects an average of 140 kg (300 lb) of food every week.

The theatre is also available to business organizations and groups charging admission in exchange for a donation to the Cardel Crisis Housing Fund in support of the YWCA. Depending on the event, donation suggestions range from \$100 – \$500, well below the cost of renting a similar facility.

Those interested in booking the Cardel Theatre can get complete step-by-step details [www.cardeltheatre.com](http://www.cardeltheatre.com). For more information, please contact the Theatre Planner at 403-258-1511 or [info@cardeltheatre.com](mailto:info@cardeltheatre.com).



The fully equipped theatre features digital HD projection on a massive screen along with theatrical Dolby Surround engineered audio. WiFi and tablet arm seating making it a great resource for Calgary Not for Profits

# News From Around Calgary

## GOT A BIG IDEA?

Calgary has culture. It's bold and big-hearted and ready to make waves. For 2012, help Calgary astonish the world by joining in our very own culture revolution.

In 2012, 100 years after Calgary first established itself as a cultural centre of the West, Calgarians will celebrate our collective cultural achievements and dream big about Calgary's role as a cultural centre of Canada.

Led by six Calgary organizations, The City of Calgary is applying to the federal Cultural Capitals of Canada program to be designated a "Cultural Capital of Canada" in 2012. This means that up to \$2.6 million would go towards increasing and improving cultural services, enhancing partnerships between the city and local cultural and community organizations, and advancing cultural development by further integrating arts and culture in municipal planning.

As part of The City of Calgary's application, we want to know what you want to see and do in your community to celebrate arts and culture in 2012. We know that lots of people actively attend, work in, and volunteer in arts and culture activities in all areas of the city. Tell us what you think could make it happen even more or in a more creative way.

The ideas YOU suggest will be the basis for the 2012 celebration of culture. Tell us what you think Calgary should be doing to celebrate culture in 2012!

Interested? Sign up to receive information on how to get involved or to send us your ideas at [www.calgary2012.com](http://www.calgary2012.com).

## Open 'Y' Day

FREE ALL-DAY ACCESS

Check out the fun! Come to any YMCA Calgary branch the THIRD SUNDAY OF EVERY MONTH (starting September 19) for FREE access to exciting events and modern facilities (including the pools!).

With programs and services for all ages, YMCA is a top choice for health & wellness.

For more details visit [www.ymcacalgary.org](http://www.ymcacalgary.org) or call 403-237-9622.

## The Living Library-The Calgary Public Library

The Calgary Public Library is currently looking for people from a wide range of ethno-cultural backgrounds to volunteer with Living Library a program that works like your local library. However, the books you borrow are "Living Books." These are real people with whom you can have a conversation. As a "reader" you can learn more about the diversity in our community..

Living Library encourages awareness and understanding of diversity issues in Calgary by bringing people together to talk about their experiences. No special training or education is required. If you are not comfortable speaking English, we will try to locate interpreters, or a friend or family member can assist you in sharing your story with other Calgarians.

**If you are interested in finding out more or volunteering to become a Living Book, please**

E-mail [livinglibrary@calgarypubliclibrary.com](mailto:livinglibrary@calgarypubliclibrary.com)

Phone 403-221-2094

Apply online at [calgarypubliclibrary.com](http://calgarypubliclibrary.com) (volunteers / volunteer application form)

# Community Q & A

## You Asked Us

Q

Is there a resource to help determine if and how our agency can obtain charitable status?

## Answer

A

People looking to start a new charity now have a comprehensive resource to use online. CentrePoint Non-Profit Management has launched the website with funding from the Canada Revenue Agency to help not for profits navigate the sometimes confusing waters to getting charitable status.

“The objective was to build a website dedicated to informing and educating the public on how to form a charity” says James Flaherty, Director of Operations at CentrePoint.

Flaherty says that people don’t often realize the extent of what is needed to start a charity. “They have a passion and want to seek charitable status so they can qualify for grants and other privileges but the process for getting status is daunting if you are not prepared. This resource will help people choose the right path for their cause.”

The resource is applicable to all Canadians who are looking for more information. In the wake of events like the Haitian earthquake, there is often an increase in efforts to start charities and this website will help those individuals and groups get the information they need to work through the process.

CentrePoint has developed online training material to inform visitors of the process of becoming a charity including incorporation, filling out CRA’s forms and other key considerations. Visitors will also discover other resources for their non-profit organization to help with governance, fund development and other considerations.

The website’s URL is <http://newcharity.thecentrepoint.ca> and is live.

## GET engaged! deadlines

Submissions accepted until 4 p.m. on the following dates:

Issue	Deadline
Oct.....	Sept 22
Nov.....	Oct 20
Dec.....	Nov 17
Jan.....	Dec 15

For details, please visit our website [www.calgarycommunities.com](http://www.calgarycommunities.com)

## Federation Staff & Services

Executive Director	Leslie Evans
Urban Planning	Bob van Wegen Natasha Kuzmak
Community Relations	Brendan Murray
Member Services	Paul Meunier
Reception	Lori Winder
Bookkeeping	Raid Nazzali Vince Ma Linlin Zhu
Financial Audits & Accounting	Heidi Brauer,CMA Nancy Murdoch,CA Sophie Kahtkar Linda Lin Vivian Zhou Kenneth Ng Yang Wang Annie An

## Federation Sponsors



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Purchase tickets before 11 P.M.

Friday, September 10, 2010



## TICKET PRICES

**\$25** each

**4** for **\$60**

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Children's  
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Toll Free **1.877.508.6192**  
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# COMMUNITY BUILDER AWARD

The Federation of Calgary Communities would like to recognize people, organizations or companies based in Calgary whose efforts have made a significant difference to the quality of life in Calgary. The Federation is proud to recognize volunteers as part of our Celebrating Communities program.



## Nomination

In a brief letter:

- Describe nominee's volunteer achievements (activities)
- Outline the difference the nominee has made to his/her community and the greater community of Calgary
- Describe other volunteer activities or involvement in the voluntary sector
- Give detail on how the nominee showed leadership and/or initiative
- Provide information on the level of commitment contributed.
- Provide additional information or examples relevant to the nomination

## Eligibility for Consideration

Efforts that have made a significant difference to the "quality of life" not only within the community, but the city at large. Candidates must be a current resident or a Calgary based company.

"Community is a way of connecting to the larger world through one's immediate surroundings, one's closest neighbours. Where you can walk out and make a difference, right in your own backyard."

-Community Association President



Calgary is a city made up of many vibrant communities and dedicated volunteers.

## Selection

All nominations will be reviewed by a committee. Candidates will be evaluated on:

- Contribution
- Belief in community
- Length of commitment
- Impact on community and city

**Deadline is September 20, 2010.** Please email nominations to:

[communityrelations@calgarycommunities.com](mailto:communityrelations@calgarycommunities.com)

Community associations are a hub for community life. Present day Calgary is the "Volunteer City" with its residents active in a multitude of efforts which enhance our city, our lifestyles and our surroundings. Of these efforts, community associations form the city's largest volunteer group.

The Federation of Calgary Communities salutes its hard working volunteers!



**TOOLE PEET**  
**INSURANCE**

# Community Hero Award

“Nominate a local hero  
in your Community”



The Federation of Calgary Communities, along with our proud sponsor Toole Peet, would like to recognize the many unsung heroes who make **OUTSTANDING** contributions by volunteering in their communities through their community association.

## Who can be nominated?

All individuals who contribute an **EXCEPTIONAL** amount of time volunteering and who your Community Association feels should be recognized for their contributions are eligible for our program.

## How to nominate:

Please complete the information on the reverse side and return to The Federation's office, either by mail (address shown below), or fax to 244-4129.

## What do they get?

- All nominees will receive a framed “Certificate” from the Federation to be presented at a time convenient for your Board.
- Each year all nominees will be entered into a draw for a special gift from Toole Peet presented at The Federation's Annual General Meeting.

## Who do you submit to?

Federation of Calgary Communities  
Suite 301, 1609—14 Street SW  
Calgary, AB T3C 1E4

PH: 244-4111

FX: 244-4129

Email: [fcc@calgarycommunities.com](mailto:fcc@calgarycommunities.com)

Website: [www.calgarycommunities.com](http://www.calgarycommunities.com)



# NOMINATION FORM

## Toole Peet Community Hero Award

DATE:



**TOOLE PEET**  
INSURANCE



THE \_\_\_\_\_ COMMUNITY  
ASSOCIATION

### NOMINEE

Name: \_\_\_\_\_  
Please **PRINT** clearly—it is important to have the name correct on the Certificate

HM Address \_\_\_\_\_ PC \_\_\_\_\_

HM Phone \_\_\_\_\_ Cell # \_\_\_\_\_ WK \_\_\_\_\_

### VOLUNTEER CONTRIBUTION

(1) Length of Service: # \_\_\_\_\_ years volunteering for CA # \_\_\_\_\_ hours per month

(2) Current CA volunteer duties: \_\_\_\_\_  
\_\_\_\_\_

(3) Past CA volunteer service: \_\_\_\_\_  
\_\_\_\_\_

(4) Other volunteering time : \_\_\_\_\_  
\_\_\_\_\_

(5) Describe WHY you feel this individual should be recognized for this award \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*If more space is required, please attach on a separate page*

### NOMINATOR

Name \_\_\_\_\_ Daytime PH \_\_\_\_\_

CA Position: \_\_\_\_\_ Cell # \_\_\_\_\_

**Presentation Information** (to be completed by CA)

Preferred Date: \_\_\_\_\_ Presentation Time: \_\_\_\_\_

Type of Function: \_\_\_\_\_ (AGM, Board Meeting, Special Event, etc)

**Federation Office Use**  
Confirmed Date & Time with CA on \_\_\_\_\_ Confirmed Presenter(s) on \_\_\_\_\_  
Presenter(s) are: \_\_\_\_\_